

BOSS Mobile Banking

Customer Quick Reference Guide

The BOSS Online Banking experience is available on your mobile device. This guide walks you through enabling mobile access, downloading the app, logging in, and using key features.

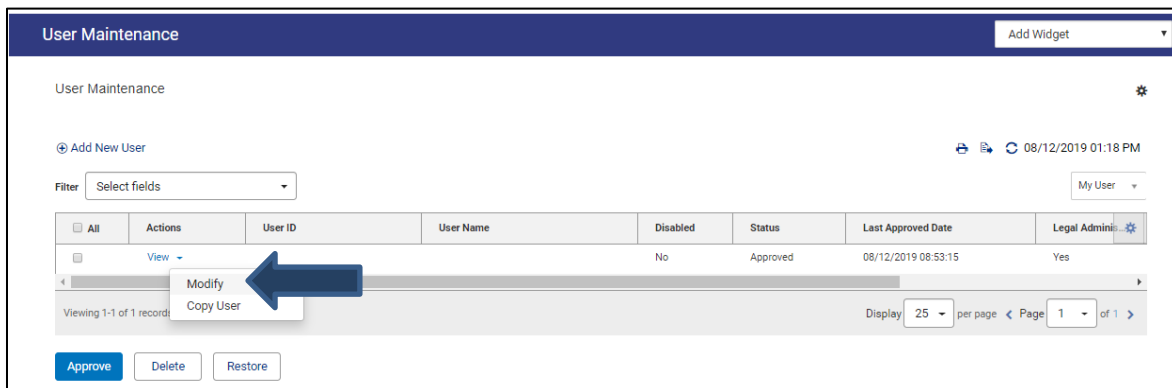
Section 1 — Enabling Mobile Access for a User

Before a user can log in to the BOSS mobile app, a bank administrator must enable mobile access for that user in the Online Banking portal. Follow the steps below to complete this setup.

1. **Log in** to BOSS Online Banking using your administrator credentials.
2. **Navigate** to Administration & Settings.
3. **Select** User Maintenance from the menu.

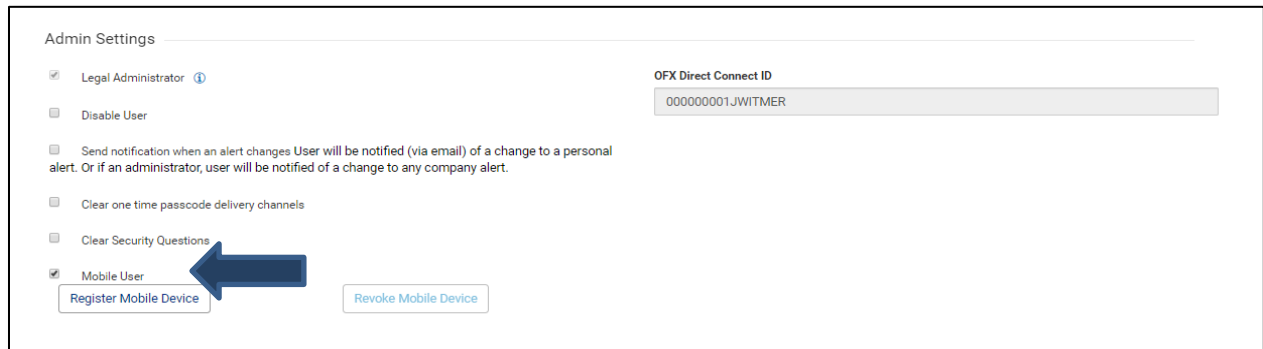
A list of users associated with your organization will appear.

4. **Locate the user** you would like to enable for mobile access. Click the dropdown arrow in the Actions column and select Modify.



5. **On the User Information screen**, scroll down to the Admin Settings section.

6. Under the Challenge Method field, check the Mobile User checkbox.



Admin Settings

Legal Administrator ⓘ

Disable User

Send notification when an alert changes User will be notified (via email) of a change to a personal alert. Or if an administrator, user will be notified of a change to any company alert.

Clear one time passcode delivery channels

Clear Security Questions

Mobile User

Register Mobile Device

Revoke Mobile Device

OFX Direct Connect ID

00000001JWITMER

7. Click Update to save your changes.

Note: Mobile access must be enabled by an administrator before the user can log in to the BOSS mobile app. If the Mobile User option is not visible, please contact your Fulton Bank representative.

Section 2 — Downloading the BOSS Mobile App

The BOSS Mobile Banking app is available for both iOS and Android devices. Follow the steps below to install it on your phone or tablet.

iOS (iPhone / iPad)

1. **Open** the App Store on your device.
2. **Search for** Fulton Bank in the search bar.
3. **Select** the BOSS Mobile Banking app from the results.



4. **Tap** Get (or the cloud icon if previously installed), then confirm with your Apple ID or Face ID/Touch ID.

Android

1. **Open** the Google Play Store on your device.
2. **Search for** Fulton Bank in the search bar.
3. **Select** the BOSS Mobile Banking app from the results.
4. **Tap** Install and wait for the download to complete.

Note: Ensure your device is running a supported operating system (iOS 14+ or Android 9+). Older devices may not be compatible.

Section 3 — Logging In to the App

Once the app is installed and your administrator has enabled mobile access for your account, you are ready to log in.

1. **Open** the BOSS Mobile Banking app on your device.
2. **On the login screen, enter** your Company ID, User ID, and Password in the fields provided.
3. **Tap** Log In.

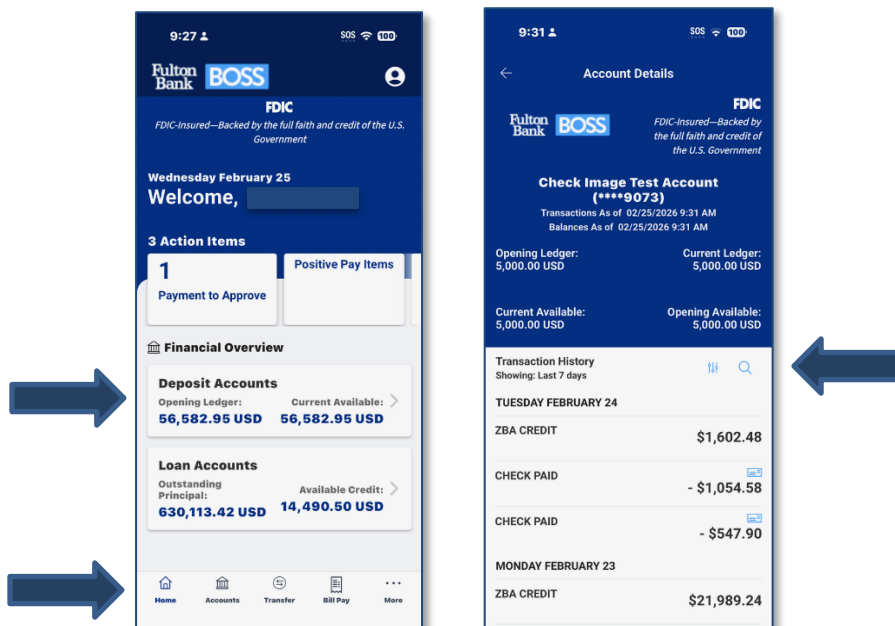
Note: Your Company ID, User ID, and Password are the same credentials used for BOSS Online Banking on a desktop. Contact your system Administrator if you do not have these credentials.

Section 4 — App Navigation and Features

Home Screen and Account Overview

After logging in, you will land on the Home Screen. Here you can:

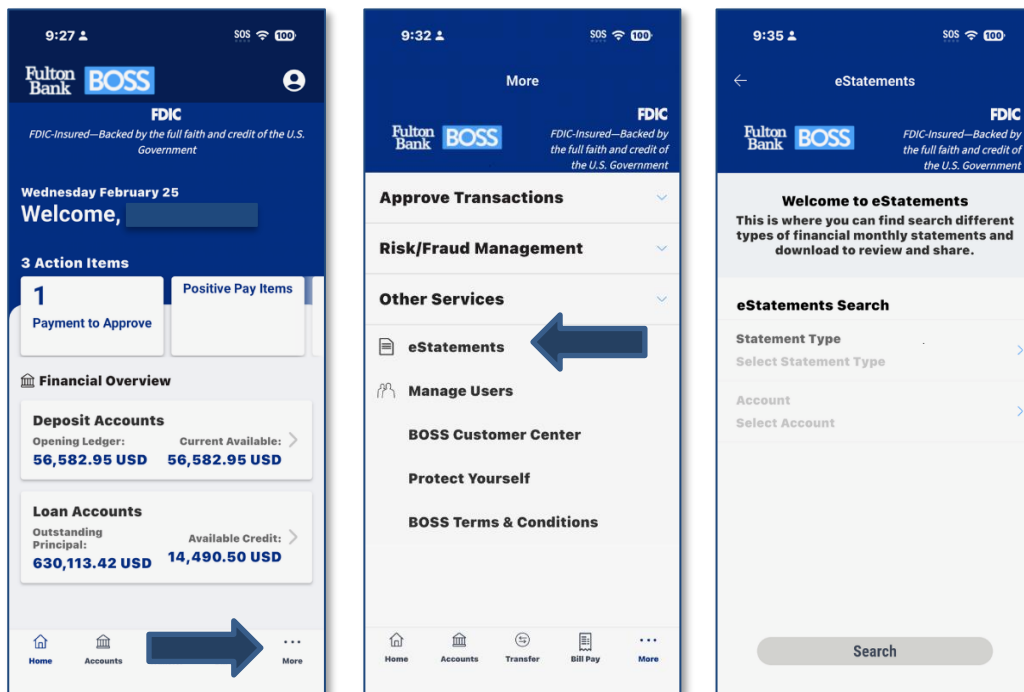
- **View your Account Summary**, which displays an overview of all active accounts and current balances.
- **Use the Menu Bar** to access all features and entitlements available to your account.
- **Select any account** to view its Account Details, including full transaction history.
- **Use the Filter and Search icons** to quickly locate specific transactions within an account.



Accessing Online Statements (eStatements)

Follow these steps to view or download your account statements within the app:

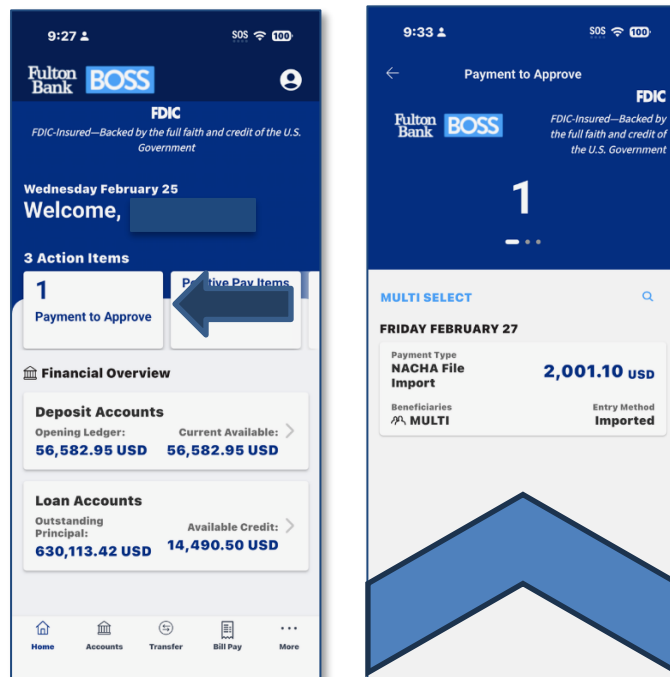
1. Tap the More tab at the bottom of the screen.
2. Select eStatements from the menu.
3. Specify the Statement Type, Account, and Date Range using the available filters.
4. Tap Search to retrieve and view the matching statements.



Approving Payments

Users with payment approval permissions can review and approve pending payments directly from the app:

1. From the Home Screen, tap the Payments to Approve button.
2. Tap a transaction to review its full payment details, including the amount, recipient, and date.
3. Once you have validated the payment, swipe up from the bottom of the screen to approve it.



Note: Only users with the appropriate approval entitlements assigned by an administrator will see the Payments to Approve option.

Need Help?

For assistance with the BOSS Mobile Banking app, please contact the Fulton Support Team at **1.800.FULTON.4 (1.800.385.8664)**